

**Form of operation**

- Private operation  
 Legal entity     Bankrupt estate

**Employer's Registry/  
Value Added Tax Registry**

Form to be filled in capital letters

**A VAT registration**

New registration from and incl.(dd.mm.yy) \_\_\_\_\_  
 Alteration from and incl. \_\_\_\_\_  
 Temporary from and until \_\_\_\_\_  
 Business dormant from \_\_\_\_\_

**Registration for employers**

New registration from and incl.(dd.mm.yy) \_\_\_\_\_  
 Alteration from and incl. \_\_\_\_\_  
 Temporary from and until \_\_\_\_\_  
 Change because of unemployment benefits \_\_\_\_\_

If working for a single client or a few - turn in form RSK 10.31 "könnun á starfssambandi"

**B Operator/employer/employee who pays own withholding tax**

Name		Icelandic identification number
Address	Postcode	Telephone
E-mail address		Cellphone number
E-mail address		Cellphone number
Does the company operate under alternate name/names? What name/names?		Icelandic identification number
Agent representing a foreign business entity in the VAT registry		Icelandic identification number
Bankrupt estate/name of executor		

**C Information on VAT-taxable activity/base of operations**

Which are the primary categories of VAT-taxable goods, work or services?		ISAT-number (filled in by RSK)
VAT-exempt business operations		
Base of operations, address	Municipality	
<p><b>Estimated income and costs</b></p> <p>Estimated date of first VAT-taxable turnover (dd.mm.yy) _____</p> <p>Estimated income from VAT-taxable turnover, first 12 months = _____</p> <p>Estimated development costs, first 12 months = _____</p>		<p><b>Information on registration of income</b></p> <p><input type="checkbox"/> Cash register                      <input type="checkbox"/> Electronic invoices, according to reg. 505/2013</p> <p><input type="checkbox"/> Deposit of product (statement of account)                      <input type="checkbox"/> Pre-numbered giro slip</p> <p><input type="checkbox"/> Pre-numbered invoices                      <input type="checkbox"/> Other, what? _____</p>

**Use only in case of takeover of business operations**

<input type="checkbox"/> Is the activity of another enterprise taken over wholly or in part? Date of takeover _____ Name of enterprise taken over _____ ID-no. of enterprise taken over _____	<input type="checkbox"/> Are machinery or other operational assets taken over? Value of operational assets excluding inventory _____ <input type="checkbox"/> Is real estate taken over? Which properties? _____
<input type="checkbox"/> Is inventory taken over? Value of inventory _____	<input type="checkbox"/> Is adjustment obligation overtaken? Transfer of adjustment obligation must be reported to RSK. Relevant documentation must be enclosed.

If the activity of another enterprise is taken over, the seller is forbidden from levying VAT on the sale, in whole or in part, and purchaser cannot claim input VAT on the purchase.

# Employer's Registry

## Information on operations, position, activity code, reference category, etc.

### D Class of activity

<input type="checkbox"/> Employer resident abroad or embassy in Iceland	<input type="checkbox"/> Salary payments for construction of real estate for own use
<input type="checkbox"/> Foreign temporary employment agency	<input type="checkbox"/> Salary payments for domestic care
<b>Class of activity, reference groups</b>	<b>Position</b>
<input type="checkbox"/> <b>A</b> Expert services	<input type="checkbox"/> Manager
<input type="checkbox"/> <b>B</b> Activities and services (not included in class A)	<input type="checkbox"/> Skilled expert
<input type="checkbox"/> <b>C</b> Media, publishing etc. (with or without qualifications)	<input type="checkbox"/> General employee
<input type="checkbox"/> <b>D</b> Certified craft	<input type="checkbox"/> Captain
<input type="checkbox"/> <b>E</b> Various business of unskilled labourers (not included in classes A-D)	<input type="checkbox"/> Mate/engineer
<input type="checkbox"/> <b>F</b> Seamanship	<input type="checkbox"/> Deckhand/small boat seaman
<input type="checkbox"/> <b>G</b> Agriculture	<input type="checkbox"/> Farmer
<input type="checkbox"/> <b>H</b> Other, describe activity: _____	<input type="checkbox"/> Other, describe position: _____

### E Legal entity - Estimated wage payments and/or calculated remuneration in operations of legal entity

Estimated date of first payment	Estimated average monthly wage payments		
Name and Icelandic identification number of shareholder (if an individual)		Ownership of shares %	
Name and Icelandic identification number of shareholder (if an individual)		Ownership of shares %	
Reference category	Estimated annual remuneration	Estimated monthly remuneration	From and incl. which month?

### F Independent business operations - estimated calculated remuneration and/or paid wages

Reference category	Estimated annual remuneration	Estimated monthly remuneration	From and incl. which month?
Estimated annual remuneration of spouse	Estimated monthly remuneration of spouse		From and incl. which month?
Estimated date of first wage payment to third party	Estimated monthly wage payments to third party		
<input type="checkbox"/> No wage payments to others. Only calculated remuneration (wages) at own business.	Those who calculate their own remuneration must keep in mind that they are required to pay premiums into a pension fund (both employer's and employee's contribution) and social security payments. <b>Social security payments grant rights to payments from Directorate of Labour and Maternity/paternity leave fund.</b>		
<b>Documentation supporting statement of calculated remuneration</b> (may be omitted if there is no deviation from reference groups or minimum amounts)			

### G Employer resident abroad or embassy

Name	Id-number (of those registered in Iceland)
Address and postcode	E-mail address

### Comments

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I hereby state that the above given information is provided to the best of my knowledge and in full accordance with pertinent documents.

.....  
Date

.....  
Signature and Id-number